



Nights Away Notification

This form provides the information a Commissioner requires to **APPROVE** an event to take place (i.e. POR 9.1b/9.1c). Each group attending a Nights Away event (even a County or District event) will need to submit this information.

For all Nights Away experiences all of the information below should be with your District Commissioner (or appointee) **SEVEN** days before the event (in normal circumstances). How the information is passed on will depend on local arrangements (this may be for example by telephone call, e-mail or fax).

For all Nights Away held at facilities not owned or operated by Scouting, such as public or commercial campsites and youth hostels, the host District Commissioner ^(Note 1) must also receive a copy of the information, normally this should be **FOURTEEN** days before the event. Where an expedition is taking you across a number of Districts or Counties this information should be sent to the County Secretary(s) instead.

| | | | |
|----------------------|--|-----------|--|
| Permit Holder's Name | | Telephone | |
|----------------------|--|-----------|--|

| | |
|-------|--|
| Email | |
|-------|--|

| | | | |
|--------------------|--|---------|--|
| Group and District | | Section | |
|--------------------|--|---------|--|

| | | | |
|--|--|-----------|--|
| Event Leader (if not Permit holder) | | Telephone | |
|--|--|-----------|--|

| | | | |
|---------------------------|--|-------|--|
| OR Passport holder's name | | Email | |
|---------------------------|--|-------|--|

| | | | |
|------------|--|-----------|--|
| Venue Name | | Telephone | |
|------------|--|-----------|--|

| | |
|---------------|--|
| Venue Address | |
|---------------|--|

Please check the Prohibited and Restricted Areas Camping Directory on ScoutBase UK to ensure your site does not fall within a restricted area.

| | | | | | | |
|-------------|------|--|----|--|------------------|--|
| Event Dates | From | | To | | Number of Nights | |
|-------------|------|--|----|--|------------------|--|

| | | | | | | | | | | |
|----------------|----|--|----|--|---|--|----|--|--------|--|
| Nos. Attending | BS | | CS | | S | | ES | | Adults | |
|----------------|----|--|----|--|---|--|----|--|--------|--|

| | |
|--|--|
| Type of Event (e.g. sleepover, hike, Pack Holiday, etc.) | |
|--|--|

| | |
|---|--|
| Special Activities (e.g. those requiring permits) | |
|---|--|

Menus, programmes and other paperwork are **NOT** required with this form

| | | | |
|-------------------|--|-----------|--|
| Home Contact Name | | Telephone | |
|-------------------|--|-----------|--|

| | |
|-------|--|
| Email | |
|-------|--|

| | |
|----------------------------------|--------------------------|
| GSL / DESC is aware of the event | <input type="checkbox"/> |
|----------------------------------|--------------------------|

| | | | |
|--------------|--|-----------|--|
| Home DC Name | | Telephone | |
|--------------|--|-----------|--|

| | | | |
|----------------------------------|--|-----------|--|
| Host DC Name ^(Note 1) | | Telephone | |
|----------------------------------|--|-----------|--|

OR ^(Note 2)

| | | | |
|----------------|--|-----------|--|
| Scout Campsite | | Telephone | |
|----------------|--|-----------|--|

Note 1 – If you know the postcode of the site, the Scout Information Centre on 0845 300 1818, can tell you the name and address of the local District Commissioner.

Note 2 – If you are using Scout owned or operated facilities there is no requirement to complete the Host DC's details **only** the Scout Campsite details.