

REPEAT CRB CHECK

Repeat CRB Check (RCRB) Form
(England and Wales)



scouts.org.uk/appointment

You must

- Use **CAPITAL LETTERS** when completing the form.
- Complete all sections marked as **MANDATORY (in yellow)**. If you do not your form will be returned unprocessed and this will delay your application.
- Write clearly and insert only one character in each box.
- Mark choices in the box with a cross (X).

Personal details

Membership No.

Role held in Scouting Date of birth

Gender (M/F) Title

Forenames

Known as

Surname

Email

Telephone (daytime) Telephone (home)

Mobile

Additional personal details for CRB application

Country of birth

Town/city of birth

Have you ever been known by any other names? Yes No (if 'yes' the below section is **MANDATORY**).

Forenames

Surname

Dates from and to –

Forenames

Surname

Dates from and to –

(use a continuation sheet if necessary, available from scouts.org.uk/appointmentforms)

Current home address

Address

Town/city

County

UK postcode Country

At address since

Previous address history for CRB application

You must provide all the addresses where you have lived in the past five years. There should be no gaps in dates, however overlapping is acceptable. If you have lived overseas within this period, please include these addresses. This section is **MANDATORY IF YOU HAVE LIVED AT YOUR CURRENT ADDRESS FOR LESS THAN FIVE YEARS.**

Previous address 1

Town/city

County

UK postcode Country

At address from until

Previous address 2

Town/city

County

UK postcode Country

At address from until

(Use a continuation sheet if necessary, available from scouts.org.uk/appointmentforms).

Identity check for CRB application

If you answer 'yes' to any of these questions, the details related to that form of ID become **MANDATORY** fields.

Do you have a National Insurance number?

Yes No National Insurance number

Do you hold a valid UK driving licence?

Yes No Please note: CRB only accepts UK driving licences for identity checking purposes

Driving licence number Date of birth

Do you hold a valid passport?

Yes No Passport number Date of birth

Nationality

Country of issue

ISA (Independent Safeguarding Authority) registration

Do you have an ISA registration number? Yes No

If yes, provide your number here:

Do you have a Scottish vetting and barring number? Yes No

If yes, provide your number here:

Security information – name of first school

(You may be asked to provide this, together with other personal information, when contacting the ISA or CRB for security reasons).

Applicant declaration

As a registered Data Controller, the Association is committed to the Data Principles of the Data Protection Act 1998.

By signing this application, I agree to The Scout Association during and beyond my involvement with Scouting:

- a) retaining my personal data to facilitate any present or potential future involvement with Scouting;
- b) retaining sensitive personal data regarding the commission of offences or alleged offences; and
- c) carrying out checks into my suitability to carry out a role in Scouting, including obtaining references and Criminal Records checks and registration with the ISA (if relevant).

CRB fair processing notice

The Criminal Records Bureau will refer the details provided on this application to government and law enforcement bodies in accordance with any relevant legislation. The details provided to these bodies will be used for identifying possible matches to records held by them. Where such a match is established, data may be released to the CRB for inclusion on any certificate issued. The details provided on this form may be used to update the records held by the bodies specified above. The details provided on this application form may be used to verify your identity for authentication purposes.

Have you ever been convicted of a criminal offence or received a caution, reprimand or warning?

Yes No

Please cross this box if you have supplied additional information

Please note: All convictions, including those that are spent, will show on your Criminal Records check. Some criminal convictions or behaviour may disqualify you from certain roles in Scouting, specifically any convictions which involve the harming of children, young people or vulnerable adults in any way. For more information, please contact the Confidential Team at Gilwell Park.

I confirm that I have read, understood and agreed to all the information provided in this form. I further confirm that the information that I have provided in support of this application is complete and true and understand that knowingly to make a false statement for this purpose is a criminal offence.

Name of applicant

Signature

Date

D	D	M	M	Y	Y
---	---	---	---	---	---

Proving your identity

After you have completed all the mandatory sections please return this form to the person who provided you with it. They will then ask you to provide a range of documents to confirm your identity. A list of acceptable documents can be found at www.crb.gov.uk/id

Identity documents

- You must provide **original documents only**; photocopies will not be accepted.
- At least one document must confirm your **current name**.
- At least one document must confirm your **date of birth**.
- At least one document must confirm your **current address** and be no older than three months.
- Wherever possible, where you hold a document containing a photograph from the approved identity documents list, this should be submitted.

Applicant checklist

- Complete form, ensuring **MANDATORY fields (in yellow)** are answered.
- Provide all addresses within the past five years.
- Ensure declaration is signed.
- Include all identity documents and continuation sheets (if you have used any).

Identity checker (not to be completed by applicant)

Have you established the true identity of the applicant, by examining a range of documents as set out at www.crb.gov.uk/id, and verified the address and identity information provided on this form?

Yes No

Please list the documents you have seen to verify their identity:

This application is for:

An existing post holder who has not been CRB checked before

OR

An existing post holder who is being re-checked

Evidence seen and checked by:

Membership number

--	--	--	--	--	--	--	--	--	--



eCRB Additional Data Capture Form

Name

Membership No.

Additional personal details for CRB application

Surname at birth (if different)

Used until

Identity check for CRB application

If you hold a valid UK driving licence:

Licence type Paper Photocard Licence valid from

If you hold a valid UK passport:

Passport date of issue

Applicant declaration

I confirm that the information I have provided in support of this application is complete and true and understand that to knowingly make a false statement for this purpose is a criminal offence

Signature of Applicant

Identity checker (not to be completed by applicant)

I confirm that I have verified the identity information provided on this form

Signature of ID Checker